

# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, January 18, 1966

A. Meeting called to order at 8:10 p.m.  
by Chairman Neller.

B. Roll Call—Present: Commissioners,  
Herr, McRae, Dunlap, Neller, Duncan, Carr  
King—7.

Absent: Commissioner Dudley—1.

C. Minutes of meeting of November 16,  
1965 approved.

D. Report of Committees:

1. Building and Properties Operating and  
Policy—No report.

2. Parking—Manager Baer to write let-  
ter to Councilman Bradshaw setting forth  
terms of General Services parking rental.

3. Personnel and Salaries—No report.

4. Veterans—The elevator is now work-  
ing and available for use of Veterans.

5. Ways and Means—Commissioner Herr  
read letter from Gladieux Division Re:  
Catering, Concessions, Vending and Check-  
room. Manager Baer to answer letter that  
no action will be taken at this time.

E. Unfinished Business:

F. New Business:

1. Proposed budget for 1966-67 was pre-  
sented by Manager Baer and was studied  
and discussed thoroughly. Commissioner  
Herr, supported by Commissioner Dunlap,  
moved that the budget be accepted by the  
Board as presented pending Committee ap-  
proval of thermostat and fan control items  
in Major Maintenance account.

Carried.

G. Manager's Report:

1. Operating statements, budget balance  
sheets and building rental reports for  
November and December were presented.

H. Announcements:

1. Date of next meeting—February 15,  
1966.

I. Meeting adjourned at 9:30 p.m.

DORTHA MEYERS,  
Recording Secretary.

# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, February 22, 1966

A. Meeting called to order at 7:30 p.m.  
by Chairman Neller.

### B. Roll Call:

Present: Commissioners McRae, Dunlap,  
Neller, Carr and Duncan—5.

Absent: Commissioners King, Dudley and  
Herr—3.

C. Minutes of January 19, 1966, meeting  
approved.

### D. Report of Committees:

1. Building and Properties Operating and  
Policy—No report.
2. Parking—No report. Waiting for com-  
munication from General Services re-  
garding rental of parking spaces.
3. Personnel and Salaries—No report.
4. Veterans—No report.
5. Ways and Means—No report.

### E. Unfinished Business:

1. Hearing on Budget was held with Mayor  
Murningham. The request for chairs for  
the Main Auditorium was removed from  
the Capital Improvement Program and  
the Major Improvement request was cut  
to \$10,000.00 to be used in the best  
manner.

### F. New Business:

1. A motion by Commissioner McRae, sup-  
ported by Commissioner Dunlap, that a  
one year employment extension be re-  
quested for Lester Cole, Veterans Cus-  
todian, from the Retirement Board was  
CARRIED.
2. A motion by Commissioner Carr, sup-  
ported by Commissioner Duncan, that  
the rental rates for the Personnel Park-  
ink Lot be referred to committee for  
study. CARRIED.
3. A motion for a study of ways and means  
for disposal of any usable booth equip-  
ment to be made by Ways and Means  
Committee was made by Commissioner  
McRae and supported by Commissioner  
Carr. CARRIED.
4. A motion by Commissioner Carr, sup-  
ported by Commissioner McRae, was  
made to have the Ways and Means Com-  
mittee study future operation of Con-  
cessions and Checkroom in case of re-  
tirement of present Manager. CAR-  
RIED.

### G. Manager's Report:

1. Operating statement, budget balance  
sheet and building rental report for  
January was presented.

### H. Announcements:

1. Date of next meeting—March 15, 1966.

### I. Meeting adjourned at 8:30 p.m.

DORTHA MYERS,  
Recording Secretary.

# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, March 15, 1966

A. Meeting called to order at 7:30 p.m.  
by Chairman Neller.

### B. Roll Call:

Present: Commissioners Neller, Carr, McRae, Dudley and Dunlap—5.

Absent: Commissioners King, Duncan and Herr—3.

C. Minutes of February 22, 1966 meeting approved.

### D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking — Commissioner McRae gave report on charges made by various parking lots in area and fringe areas. After discussion a motion by Commissioner McRae, supported by Commissioner Dunlap, to raise the rates for monthly parking in the Personnel Parking lot to \$8.00 per month effective July 1, 1966. Carried.
3. Personnel and Salaries—No report.
4. Veterans—No report.
5. Ways and Means—Action on disposal of Booth Equipment delayed until next month. No action on Concession operations. Two employees causing friction have left and operations have since been better. Also, considerable new help has been hired. It is felt that further study should be made to prepare for any changes necessary in the future.

### E. Unfinished Business:

### F. New Business:

1. Condition of Main Auditorium floor viewed and discussed. Commissioner Dudley, supported by Commissioner Carr, moved that a letter be written to the Sport and Boat Show Committee appraising them of the condition of the Main Auditorium floor and The Exhibit Hall ceiling and stating that a survey of the extent of damages will be made at earliest opportunity. CARRIED. Manager Baer was directed to make a complete study of floor load and necessary precautions to eliminate a recurrence of water damage from shows using the Main Auditorium in the future.
2. Office rental rate increase study referred to Ways and Means Committee.

### G. Manager's report:

1. Operating statement, budget balance sheet and building rental report for February presented.

### H. Announcements:

1. Date of next meeting—April 19, 1966.

### I. Meeting adjourned at 8:50 p.m.

DORTHA R. MEYERS,  
Recording Secretary.

# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, April 19, 1966

A. Meeting called to order at 7:45 p.m. by Chairman Neller.

### B. Roll Call:

Present Commissioners Herr, King, Dunlap, Neller and Duncan—5.

Absent: Commissioners Dudley, Carr and McRae—3.

C. Minutes of March 15, 1966 meeting approved.

### D. Report of Committees:

1. Building and Properties Operating and Policy—No Report.
2. Parking—Letter read on income use for bonding issue for parking ramps. Discussion of possibility of Parking Authority taking over parking lot. Parking Committee and Ways and Means Committee to investigate situation before further action is taken.
3. Personnel and Salaries—Budget figure adjusted to cover 4% increase recommended by Mayor and Council to be effective July 1, 1966 pending final approval of budget.
4. Veterans—No report.
5. Ways and Means—Booth equipment to be inventoried and recommendation made for disposal.

Commissioner Herr made the motion, supported by Commissioner Dunlap, that office rentals be raised from \$3.00 per square foot per year to \$3.50 for those supplied by Civic Center owned air-conditioners and \$3.25 for those owning their

air-conditioners and informing them rents will be reappraised by the end of the 1967 Fiscal Year for need of future adjustments.

Carried.

### E. Unfinished Business:

1. Manager Baer has an estimate on cost of floor repair but repair work should wait until summer. Commissioners feel Sport Show should be responsible for damages.

### F. New Business:

1. Letter from Donald E. Smith of Lansing Council for Teen Age Activities read by Manager Baer. A motion by Commissioner Duncan, supported by Commissioner Dunlap, that trial period be granted for Teen Dances. Manager Baer to draw up set of rules covering the building to control these dances.

Carried.

### G. Manager's Report:

1. Operating statement, budget balance sheet and building rental report for March presented.

### H. Announcements:

1. Date of next meeting—May 17, 1966.

### I. Meeting adjourned at 8:45 p.m.

DORTHA R. MEYERS,  
Recording Secretary.

Councilman Bradshaw asked Councilman Moore to arrange a meeting of the City Council and Board of Education for discussion of problems facing both groups.

By Councilman Dean—

Resolved by the City Council of the City of Lansing:

That the attached claims be allowed and the City Clerk be and she is hereby authorized to draw orders on the City Treasurer for the amount allowed each claimant, in the amount of \$243,621.72.

Adopted by the following vote:

Unanimously.

Council adjourned at 9:10 P.M.

THEO FULTON,  
City Clerk.

Lansing, Michigan

August 8, 1966

F/B

## OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

### Proceedings, July 16, 1966

A. Meeting called to order by Chairman Neller at 4:10 P.M.

B. Roll Call: Present: Commissioners Neller, King, Carr, Carnes and Herr—5.

Absent: Commissioners Dudley and McRae—2.

C. Minutes of June 21, 1966 meeting approved.

D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking—No report.
3. Personnel and Salaries — No report. Motion by Commissioner Herr, supported by Commissioner Carr, to use Personnel Report Form in giving reprimands to employees for various reasons. Carried.
4. Veterans — No report.
5. Ways and Means—It was recommended that the Civic Center Board send a letter to the Chamber of Commerce asking them to contact the Civic Center Management regarding circumstances before answering letters of complaint about Civic Center Services.

E. Unfinished Business:

1. Letter enclosing bill for floor sanding of water damaged area in Main Auditorium sent to Central Michigan Sport and Boat Show. Bill has not been paid or letter answered. Manager Baer instructed to contact their representatives as to status of unpaid bill.

F. New Business:

1. Officers for coming year elected. Chairman Neller re-elected as Chairman, Mrs. Evelyn King named Vice-Chairman and Commissioner James Carr as Secretary. Committee appointments as follows: (first named is chairman)
  - a. Building and Properties, Operating Policy—Carr, Carnes, Herr.
  - b. Parking—McRae, Walker.
  - c. Personnel and Salaries—King, Dudley.
  - d. Veterans—Carnes, Walker.
  - e. Ways and Means—Herr, Dudley, McRae.

G. Manager's Report:

1. Manager Baer gave Board members full report on actions of employees and strike



- status. It was resolved by motion of Commissioner King, supported by Commissioner Herr, that "The Civic Center Board endorses and supports the action taken by Manager Baer on July 15th regarding Civic Center employees and further empowers him to take like action on similar and future violations." Unanimously Carried.
2. Manager Baer discussed item on which to spend the \$10,000 appropriated in the budget for Major Maintenance. Repairs to be made in order or necessity and balance to wait for funds in next budget.

3. Report on income for past fiscal year read. Final year end reports for income and expenditures to be mailed upon completion.

H. Next meeting — August 16, 1966.

I. Meeting adjourned at 5:25 P.M.

DORTHA R. MEYERS,  
Recording Secretary.

## OFFICIAL PROCEEDINGS OF AIR POLLUTION CONTROL BOARD OF THE CITY OF LANSING

### Proceedings, July 27, 1966

The regular meeting of the Air Pollution Board was held Wednesday evening, July 27, 1966, at 7:30 p.m., in Room G-30, City Hall.

Present: Board Members Bintz, Dodson, Kloeckner, Ray, Ruth, Tableman and Tamer —7.

Absent: Board Member Oeming—1.

Guests: Mr. Ellsworth and others representing Centrifuse, Inc.; Mr. McKinstry and others representing Fisher Body; B. D. Bloomfield, Michigan Dept. of Health; Wm. J. Duchaine, State Journal and many interested citizens.

The meeting was called to order by Chairman Tableman. The secretary announced the presence of a quorum. It was moved by Mr. Ruth, seconded by Mr. Kloeckner, that minutes of the June meeting be approved as printed. Motion carried.

Mr. Tableman presented a letter from B. D. Bloomfield, Michigan Department of Health, regarding Centrifuse, Inc. (with copies for members of the Board) to be placed on file. He then asked for a progress report from the company. Mr. Ellsworth spoke for the company. He reported on changes in the plant including installation of a new cupola which they had hoped would help the problem because of a larger volume of air. This has not been the case. The consulting firm they have hired has asked that certain procedures be carried out to enable them to conduct a study. The plant is down this week but everything will be ready for the study to begin when the plant goes back into production on August 1. Mr. Ford Caesar, High Street

School, spoke in behalf of the many citizens in attendance. He also presented specimens collected by Mrs. Ziegler. Mr. Swift presented a specimen collected from the top of his car. Mr. Tableman commented on the problems involved in interpretation and enforcement of the city air pollution ordinance and regarding the new state air pollution control act. Several citizens spoke. In responses to Mr. Tamer's question, Mr. Ellsworth indicated that he certainly hoped they would have the results of the consulting firm's study by our next meeting. Mr. Tableman asked the company to appear at that time.

Mr. Pesterfield reported on a petition regarding Demmer Engineering, Liquid Glaze and Motor Wheel. His investigation indicated Demmer and Liquid Glaze not involved. Motor Wheel needs to treat the May Street parking lot. Mr. Ellsworth indicated that the property had been sold to Liquid Glaze. Mr. Ray said that the lot would be treated.

Mr. Pesterfield reported that while attending the Air Pollution Control Association meeting in Los Angeles he had contacted representatives of the Los Angeles Air Pollution Department. They do not have a solution for the air pollution problem resulting from paint fume emission at General Motors plants in that city. They stated that they did not know anyone who did. They propose to eliminate the complaints by limiting the amount of emission from the stack (necessitating limitation on the amount of material used per hour). Engineering recommendations have been submitted to their Board but Mr. Pesterfield has not learned the Board's decision as yet.

# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, August 16, 1966

A. Meeting called to order at 7:45 p.m. by Vice-Chairman King.

B. Roll Call: Present—Commissioners Walker, King, Carnes, Carr and Herr—5.

Absent — Commissioners Neller, McRae and Dudley—3.

C. Minutes of July 16, 1966 meeting approved.

### D. Report of Committees:

1. Building and Properties Operating and Policy—Commissioner Carr and Manager Baer to meet with Collins Thornton, Mayor's Executive Assistant, to discuss the air-conditioning for Main Auditorium and Exhibit Hall.
2. Parking — No Report.
3. Personnel and Salaries — No Report.
4. Veterans — No Report.
5. Ways and Means — No Report.

### E. Unfinished Business:

1. Sport Show Committee is to have a meeting and it is felt they will approve payment of the bill for sanding that portion of Main Auditorium floor damaged by water tank. Manager Baer to have City Attorney write them a letter regarding payment if it is not made by September 1, 1966.

### F. New Business:

1. Dances are not to be held at the Civic Center at present as other sites have been selected but may want to hold them in the future. Commissioner Carr moved that the Civic Center Board go on record

to approve teen dances in cooperation with the Parks and Recreation Department if the request should be made. Seconded by Commissioner Walker.

Carried.

2. Commissioner Herr, supported by Commissioner Walker, authorized Manager Baer to locate and check on possibility of selling Civic Center Board table and chairs.

Carried.

### G. Manager's Report:

1. Manager Baer reported that five dismissed employees have been reinstated as part of agreement for settling strike. Five employees who attempted to work and were turned back by pickets and so reported, were paid for lost time. This decision was made after a meeting of Department Heads in the Mayor's office to discuss policy.
2. Summer work is being completed. Ceiling of Small Auditorium to be painted. Final finish has been applied to Main Auditorium floor. Lobby walls are being washed and floor is to be cleaned.
3. Operating statement, budget balance sheet and building rental report for July presented.

H. Next meeting to be September 20, 1966.

I. Meeting adjourned at 8:40 p.m.

DORTHA R. MEYERS,  
Recording Secretary.



# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, September 20, 1966

A. Meeting called to order at 7:40 p.m.  
by Chairman Neller.

### ROLL CALL

B. Present: Commissioners Dudley, Carnes, Carr, King and Neller—5.

Absent: Commissioners McRae, Herr and Walker—3.

C. Minutes of August 16, 1966 meeting approved.

### D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking—No report.
3. Personnel and Salaries—No report.
4. Veterans—No report
5. Ways and Means—No report.

### E. Unfinished Business:

1. Sport Show Committee has paid bill for sanding of floor.
2. There have been no requests for the Exhibit Hall for Teen Dances. Manager

Baer met with the Mayor, Park and Recreation Dept. Staff Members and TV Station Representatives to explore possibility of use of Main Auditorium for TV showing of Teen Dances. Do to previous bookings, there are very few dates available.

3. Manager Baer is checking into the disposal of Board furniture.

### F. New Business:

1. Manager Baer has been notified that Fred Kletke, Concession Manager, is giving six months notice of intent to resign.

### G. Managers' Report:

1. Operating statement, budget balance sheet and building rental report for August presented.

### H. Announcement:

1. Next meeting to be October 25, 1966. due to Community Chest Kick-Off Dinner on regular date of October 18, 1966.

### I. Meeting adjourned at 8:30 p.m.

DORTHA R. MEYERS,  
Recording Secretary.

T/C



# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, November 15, 1966

A. Meeting called to order at 8:00 p.m.

B. Roll Call: Present: Commissioners Carnes, Carr, Herr, King and Neller—5.

Absent: Commissioners McRae, Walker and Dudley—3.

C. Minutes of September 20, 1966 meeting approved.

D. Report of Committees:

1. Building and Properties Operating and Policy — No report.
2. Parking — No report.
3. Personnel and Salaries — No report.
4. Veterans — No report.
5. Ways and Means — Commissioner Herr read offer from Robert Rood of Art Craft Sign and Display to use Civic Center booth frames. Commissioner Carr, supported by Commissioner King, moved that we rent base plates and extension rods at 12% of gross booth rental with a minimum of \$300.00 per year.

E. Unfinished Business:

1. Manager Baer reported that teen dances will be held on December 10, 1966 and March 18 and 25, 1967 sponsored by the

Lansing Council for Youth Activities and gave details of program.

2. Manager Baer notified the Board that Fred Kletke, Concession Manager, had submitted his resignation effective October 31, 1966.

F. New Business:

1. Copies of the City-Union contract were distributed to members present for study.
2. Manager Baer reported that the City Attorney had ruled that the Civic Center could contract for part time workers. A concession manager (Lyle Hotchkiss) and two concession workers (Arthur and Agnes Hotchkiss) have been contracted to date.

G. Managers' Report:

1. Operating statement, budget balance sheet and building rental report for September and October presented.

H. Announcements:

1. Next meeting to be December 20, 1966.

I. Meeting adjourned at 9:00 p.m.

DORTHA R. MEYERS,  
Recording Secretary.

# OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

## Proceedings, December 20, 1966

A. Meeting called to order at 7:00 P.M.

B. Roll Call:

Present: Commissioners Neller, King, Herr, Carnes, Carr and McRae—6.

Absent: Commissioners Dudley and Walker—2.

C. Minutes of November 15, 1966 meeting approved.

D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking—No report.
3. Personnel and Salaries—No report.
4. Veterans—No report.
5. Ways and Means—Commissioner Herr reported that we have received \$187.20 from Art Craft Sign and Display under the rental contract for booth equipment. Also \$225.00 from the Police Department on the sale of Board Room Furniture.

E. Unfinished Business:

1. Manager Baer reported that although the Teen Dance was an orderly and successful dance for the children, only 988 attended and was not enough to cover expenses.
2. As reported by Commissioner Herr, the

Board Room Furniture has been sold to the Police Department.

F. New Business:

1. Items of Major Maintenance and their costs for budget requests were noted and discussed. Manager Baer also noted several regular budget items which would need to be increased due to increased labor and material costs.

G. Manager's Report:

1. Manager Baer reported that the concession sales for the Ice Show showed an increase of \$700.00 for approximately the same attendance. Also reported were the cost of repairs for damage caused by a brine line leak which are to be paid by Holiday on Ice. It was noted that the cost of overhaul for the air-conditioning unit in the Veterans Section is well above the estimate but will be paid from the funds for Major Maintenance.
2. Operating statement, budget balance sheet and building rental report for November presented.

H. Announcements:

1. Next meeting to be January 24, 1967.

I. Meeting adjourned at 9:40 p.m.

DORTHA R. MEYERS,  
Recording Secretary.